

KidKare by Minute Menu





We are thrilled to share with you the key features that sparked excitement during our recent meeting together. In this deck, you'll find topics that delve deeper into each aspect, providing you with detailed information.

01	eForms
02	Meals & Attendance
03	Menu & Food List
04	Observer Mode
05	Receipts & Milk Audit
06	Reporting

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KidKare eForms

eForms resolves free & reduced-price form errors. You can send eForms to parents and completely take the paper out of the equation.

Benefits:

- Guides parents through form completion.
- Parents feel it is more confidential.
- Visibility from invitation to certification.



- Device IP address stored at point of signature.
- Export enrollment & Free & Reduced-Price forms in PDF.

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• SNAP/TANF case number validation.

A large affiliated center chain experienced a significant reduction in staff effort, up to 95% valued at more than one million dollars, thanks to the implementation of KidKare eForms.

How eForms Works



Providers and Centers Enroll a Child

The center or provider enters minimal information about the child and parent or guardian and invites them to enroll and complete the Free and Reduced-Price application online.

• • • <	→ http://www.app.kidkare.com	٩
		Center 🎊 Florida Center (6986/lorida
🕋 🔽 🗘	🚷 > Enroll Child	
Children 🗸	Provide the details below	w to begin the eForms process.
🖌 eForms 🗸 🗸	Child Details	Guardian Details
🗒 Menus/Attendance 🗸	* Thomas	The enrollment invitation will be emailed to the guardian specified below.
🛱 Calendar	* Tapp	* Existing New
E Claims	* Birth Date: 02/14/2020	* Mother Father Alternate
\$ Expenses ~		
Accounting	* Classroom: Butterflies 🔹 🕈	* snannon
Reports	If you would like to send enrollment forms for multiple children in the	* Tapp
i Import 🗸	guardian to only complete the Income Eligibility Form (if applicable) once for their household.	stapp@kidkare.com
🖥 Setup 🗸 🗸	+ Add Child	
Messages		Send Invitation
Get Help		
ំ Logout		
$\langle \! \! \otimes \! \! \rangle$		
	Copyright © 2023 - Minute Menu Systems, Ll	LC - All Rights Reserved
	Terms Privacy Policy Cookie	Policy

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Parents are Invited to Complete Online Enrollment

A customizable email invitation using eForms is sent to the parent inviting them to complete the enrollment and IEF information online through KidKare.

Home											
Reports			Child and	Adult Care Food P	rogram (CACFP)						
Messages				Meal Benefit Eligib	ility						
Get Help	*	* How many household members are there including children? 3 •									
Logout	*	* Would you like the system to list the household member names from last year? Yes No									
(%)											
	L	st all household members umber , you must comple'	i, including children. List all gro te the income information.	oss income (before deductions) receiv	ed last month. If you did not give a	food stamp, TANF or FDPIR	case				
		Household Members	Actual Income in \$	Income Frequency	Type of Income		Foste				
							Child				
	*	Thomas Tapp	\$ 0	No Income 🔻	Type of Income 🔹	• Add More Income					
	*	Shannon Tapp	\$ 12,000	Annually	Earnings from Work	• Add More Income	(11)				
	*	Jones Tapp	\$ 38,000	Annually •	Earnings from Work	• Add More Income					
		Add Member									
		O Add Member									
		 Add Member Do you have a Social Se 	ecurity Number? Yes 💷		Please confi	rm the following before					
		Add Member Do you have a Social Se Enter last 4 numbers *	ecurity Number? Yes 🕕		Please confii continuing:	rm the following before					



3 View Status and Progress

State Personnel and Sponsors are able to access the progress of all eForms by utilizing Observer Mode in order to help provide any technical assistance. Each activity related to the eForms is dated and time stamped for audit trail purposes.

•••	\rightarrow	http://www.ap	op.kidkare	e.com					٩
							Center	Florida Dep	artment of Health
You are in observer mode. Now	observing FL	ORIDA DEPARTMENT OF	HEALTH (3)					Exit o	bserver mode
* *	👚 > eForr	ms > View Status							Filters
🖸 Children 🗸 🗸	Show re	cords for							^
✓ eForms >	From	То		Filter					
Send Invitations		m	***	9 selected	Clear Filter				
View Status									
Reports							Resend Invitatio	ons Subm	itted Forms
I Menus/Attendance ✓	Child ID	Child Name	Child Status	Forms	Invitation Status	Invitation Sent Date	Last Updated	Revision Notes	
🛗 Calendar									
Claims	52722506	Adair, Jackson 📩	Active	🗆 Re Enrollment 🖪	Submitted	29 May, 2023	07 Jun, 2023		
\$ Expenses ~					(parent)	20.14 2022	07.1		Ø 🗠
🔎 Reports				□ Income Eligibility	in Progress	29 May, 2023	07 Jun, 2023		
🖻 Setup 🗸 🗸	52738363	Tapp, Thomas	Pending	🗆 Enrollment 🖪	Submitted	07 Jun, 2023	08 Jun, 2023		
🚱 Get Help					(parent)				de 🗹
ப் Logout				□ Income Eligibility	Submitted (parent)	07 Jun, 2023	08 Jun, 2023		
۲	52737653	Waltermire, Kennedy	Pending	🗆 Enrollment 🖪	Submitted (parent)	07 Jun, 2023	07 Jun, 2023		Image: Note that the second secon

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eForms are Submitted to the Center/Home

Once the eForms are complete, the parent receives a copy of their eForms via email and the Center/Home are able to access and review the forms on KidKare.

Kickare by Minute Menu									Center	р <mark>о</mark> П	orida Center (6986flori	da)
S 🛛	X,	* >	eForms >	Approve & Re	new							Filters ≫
hildren	~	Sh	ow record	s for								~
Forms	>				_		_					
nd Invitations		CL	irrent Year		¥	GO Clear Fil	ter					
ew Status		On	ly show for	ns that have	already been	approved. 💷 No						
prove & Renew												
eports		Bu	lk Edit									^
lenus/Attendance	\sim	Bul	lk Set New E	nrollment Da	ite Bull Exp	k Set New Enrollmer iration Date	it Bu Da	lk Set New IEF Ex te	piration			
Calendar					m		Ê		Ê	Apply		
aims												
xpenses	~						Approve All	- Approve	& Renew All	- View Fo	orms Export	All 👻
ccounting			÷	\$				÷	Enrollmont \$		÷ \$	
Reports			Child ID	Child Name	Form	Signature		Submitted Date	or Signature Date	Expiration Date	FRP	FRP Basis
mport	\sim											
etup	~											
lessages			52722506	Adair, Jackson 📩	Enrollment	Mm Askin		06/07/2023	06/07/2023	06/30/2024		
et Help			52738363	Тарр,	Enrollment	St.		06/08/2023	06/08/2022	06/20/2024		
				Thomas 🧖		Stable			06/08/2023	06/30/2024		



5 Approve or Send for Revisions

Centers and Homes can review the child enrollment or Free & Reduced-price forms and eForms then supplies options for when and how forms are approved and renewed. You can also send back to the parent for revision with a customized comment.

● ● ● ← → http	://www.app.kidkare.com	٩
	Runaway: N HH Size: 3	
	Signatures ^	
	Enrollment form signature Parent name: Shannon Tapp IEF form signature Parent name: Shannon Tapp	
	Date: June, 8th 2023	
	Approve All 👻	Approve & Enroll All 👻
	Send Back for Revision	Back
	Send Back for Revision*	
	Enrollment IEF	
	In this space provide notes to the parent detailing what need included in an email to the parent.	ds to be revised or corrected. This information will be
	Back Send	_

Meals & Attendance

Error-free attendance & meal counts with KidKare. We know that attendance and meal counts are the foundation of CACFP - our system is designed to make this seamless for both sites and reviewers.

Benefits:

- Home providers can be restricted to same day entry only.
- Centers can be restricted to recording meal counts by end of day, end of week, or only during meal service times.
- Home providers and centers can be required to record child attendance counts prior to recording any meal counts.
- Center staff can be required to certify by signature each recorded meal count.
- KidKare is designed to calculate only 2 meals & 1 snack or 2 snacks & 1 meal a day, limiting additional meals/snacks claimed.
- All users can upload their claim data into MIPS.

Features

Teachers can easily tap a child's name to mark them in for the day. With just a few clicks on any device, teachers can effortlessly mark a child's attendance for the day and conveniently return later to record their meal count. Say goodbye to paper-based systems and embrace a digital solution that ensures compliance with ease.



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Fork and knife icon is only available when permitted.

Users can't record meals outside of their designated entry times.



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Use Select All to record meal counts.

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Once the child is recorded as present in attendance, record meal counts for all children present at the meal service.





Menu & Food List

Control the foods your participants can select when recording menus. Decide what foods can and cannot be served – and enforce it.

Managing your food list has never been easier.

- Standardized state-controlled food list built into KidKare.
- Centralized, reusable, and scheduled menus.

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- Production records with estimated, actual and leftover quantity calculations.
- Individual Infant menus for the developmentally ready.
- Food frequency and combination food rules and reporting.
- Grain Ounce Equivalents Calculations.

Standardized State-Controlled Food List Built Into KidKare

1. A custom state-controlled food list based on the food buying guide foods.

2. State reviewers can be confident that all menu items are creditable.

3. Participants select foods from the food list to create menu templates, record daily menus or create re-usable or centralized menu plans. 4. Eliminates non-creditable food items from menus and reduces time reviewers spend verifying menus served.

5. Food list becomes a training tool for new participants.

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Grain Ounce Equivalents

1. Once the state has approved the food list all of the grain items will include the correct ounce equivalents within the standardized list.

2. KidKare offers tools to help sponsors proactively navigate new USDA requirements prior to mandates.



Daily Menu

1. Users can access this page from the Menu calendar or left navigation bar.

2. Participants select food items from the built in standard food list to fulfill the meal component requirements for a creditable menu.

3. Meal pattern requirements – are accessible from this page as a quick reference guide to develop high quality meals. 4. Actual quantities required calculates automatically once meal counts are recorded.

5. Staff can estimate required food quantities by automatically applying previously recorded attendance trends to selected menus based on the USDA meal pattern.

6. Actual quantities Served can be entered by staff once meal is ready to be delivered to classrooms or the cafeteria.

KidKare								Single Site 🛛 🕕	ewellyn Jenkins (ljenkins) 🗸
ñ ¢;		😭 > Menus/Attendance	≥> Daily Menu						Filter
Children	~	« 06/08/2023	>	Infants	Non-Infants			Menu Production Record	Estimate Attendance
Forms	~	Breakfast M	eal Time: 07:30 AM - 09:00 AM						^
fenus/Attendance	>								
ttendance & Meal Coun	ts	Menus Create Mo	mu						B Delete Save
aily Menu		Meat/Alternate	Chicken Saurage (504)		Actual Quantity Required	Actual Quantity Served		Attendance Summa	ry
lenu Templates		Meat/Alternate	Chicken Sausage (504)		2.5 ounces (oz)	2.5 ounces (02)	Age	Estimated	Actual
lilk Audit		Bread/Alternate	French Toast - Whole Grain	•	2.5 servings	4 servings	1 yr	0	0
ood List			Is this whole grain-rich?				2 yr	0	0
lenu Calendar		Vegetabler			•	•	3-5 yr	5	5
Calendar		velleraniez				v	6-12 yr	0	0
Talme		Fruit	Apricots (003)	•	2.5 cups (c)	2.5 cups (c)	13-18 yr	0	0
Jaims	Ť	Milk	MILK - 1% over 2 / Whole under 2		3.75 cups (c)	0.31 gallons (gal)	Adult	0	0
Accounting	~						Total	5	5
xpenses	~	Meal Pattern Require	ments				Menu Notes		
Reports									
ietup	~								
lessages									
äet Help		AM Snack M	eal Time: 10:10 AM - 10:20 AM						^
ogout		Manue Crosto Ma							@ Doloto
(K)		Merius Create Me							B Delete
		Meat/Alternate			Actual Quantity Required	Actual Quantity Served		Attendance Summa	ry
					•	•	Age	Estimated	Actual
		Bread/Alternate		•	•	0	1 yr	0	0
			Is this whole grain-rich?				2 yr	0	0
		Vegetables	Celery & Carrot Sticks (184)		4 cups (c)	4 cups (c)	3-5 yr	8	8
		_	-				6-12 yr	0	0
		Fruit	Apple Slices (610)	•	4 cups (c)	4 cups (c)	13-18 yr	0	0
		Milk	MILK - 1% over 2 / Whole under 2	•	4 cups (c)	0.31 gallons (gal)	Adult	0	0
							Total	8	8
	Kickerse				Image: Second	Note: Output: Nation: Output: <td>Note: Note: Note: Aldren 0.0002/2023 3 Indares Indares Forms Indares Indares Indares Indares Forms Indares Indares Indares Indares Indares Indares Forms Indares Indares</td> <td>Allorer Allorer Allorer Allorer Ander and Allorer Allorer <td>Althorn Control Contro Control Control</td></td>	Note: Note: Note: Aldren 0.0002/2023 3 Indares Indares Forms Indares Indares Indares Indares Forms Indares Indares Indares Indares Indares Indares Forms Indares Indares	Allorer Allorer Allorer Allorer Ander and Allorer Allorer <td>Althorn Control Contro Control Control</td>	Althorn Control Contro Control Control



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Menu Calendar

1. Provides a birds eye view of all of the meals planned for infants and non-infants.

2. From this page staff can easily create reusable or cycle menus by copy/pasting menus for a day, a week or a full month.

Customizable menu warnings:

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- View as warnings or icons Incomplete menus.
- Missing estimated attendance.
- Missing actual quantities served.

				•	Single Site Llewellyn Jenkins (ljenkins) 🗸
* ¢ \$	👫 > Menus/Attendance > Menu Calend	ar			Filters ≫
🖸 Children 🗸 🗸	June 2023 < >	today	Infants Non-Infants		Copy Menus
🕑 eForms 🗸 🗸	Mon	Tue	Wed	Thu	Fri
Menus/Attendance >					1 2
Attendance & Meal Counts					
Dally Menu					
Menu Templates					
Milk Audit		5 6		7	8 9
Food List				BA	BA
Menu Calendar					
🛗 Calendar					
📰 Claims 🗸 🗸	1	2 13		4	Estimate Attendance
m Accounting ∨	BA	BA	ВА	BA	BA
\$ Expenses ~					
P Reports					
🗟 Setup 🗸	Estimate Attendance	Estimate Attendance	Estimate Attendance	Estimate Attendance	Estimate Attendance
Messages	1	9 20		21	22 23
🚱 Get Help	BA	BA	BA	BA	BA
() Logout					
(8)	Estimate Attendance	Estimate Attendance	Estimate Attendance	Estimate Attendance	Estimate Attendance
	2	6 27	2	28	29 30
	BA	B A	B A	BA	BA
	Estimate Attendance	Estimate Attendance	Estimate Attendance	Estimate Attendance	Estimate Attendance

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Individual Infant Menus



1. The first infant menu recorded for the day becomes the default menu.

2. Click the fork/knife icon to record an infant meal count, and the infant menu pop-up opens. 3. If the infant is fed outside of what is already recorded in the default menu, use the toggle to enable the food group and record the child's developmentally ready food items.

4. Record the quantities as needed.

Г							Single Site	e Llewellyn	Jenkins (ljenkins)	~
	* *		🕋 > Menus/Attenda	nce > Daily Menu					Filte	ers ≈
C	Children	~	« 06/12/20	23 » Infants	Non-Infants		Menu Productio	on Record Esti	imate Attendance	е
V	eForms	~	Breakfast	Meal Time: 07:30 AM - 09:00 AM					~	~
Ê	Menus/Attendance	>	Menus Create	Menu				會 Del	ete 📀 Save	i.
-	Attendance & Meal Coun	ts			Actual Quantity Served		Attenda	ance Summary		1
-	Daily Menu	-	0-5 months			Age		Estimated	Actual	
	Milk Audit		Infant Milk	Breast Milk / Iron Fort. Infant Formula (11) 🔹	6 ounces fluid (fl oz)	0-5 m	months	1	0	
	Food List	-	6-11 months			6-11	months	3	0	
	Menu Calendar		Infant Milk	Breast Milk / Iron Fort. Infant Formula (11) 🔹	16 ounces fluid (fl oz)	Total		4	0	
m	Calendar		Infant Cereal	Iron Fortified Infant Cereal (542)	25 ounces (oz)	Menu No	lotes			
	Claims	~	Meat/Alternate		0					
血	Accounting	~	Veretables		•					
\$	Expenses	~	vegetables		0					
	Reports		Fruit	Plums (031) •	12 tablespoons (tbsp)					
	Setup	~	Meal Pattern Requ	irements						

Food Frequency & Combination



1. These operate similarly to the food frequency rules.

2. Select create new rule, and any 2 food items or all foods assigned to the rule. For example: French fries and mashed potatoes, or starch items: potato soup, potato salad, potato. 3. Actions can be set to Warn or Disallow and will display on the Office Error Report after the claim is calculated.

	Single Site Llewellyn jenkins (jenkins)	
* 00		
😳 Children 🗸	Food Type Category Select Foods	
🕑 eForms 🗸 🗸		
Menus/Attendance >	To add item to the rule drag and drop-> Selected items for rule Type to search	
- Attendance & Meal Counts	I 100% Juice Pops II Potato Soup	
- Daily Menu	II 3 Bean Salad II Potato Salad	
- Menu Templates	II Acom Squash	
- Milk Audit	i Almond Butter	
- Food List	II Animal Crackers	
Menu Calendar	II Apple Juice	
Calendar	II Apple Slices 👻 👻	.
📰 Claims 🗸 🗸	Back Delete Save	

Observer Mode

At each level of the KidKare ecosystem, we have developed tools to provide your team with real-time visibility into participant data.



View participant accounts any time, anywhere.

KidKare helps State Reviewers provide technical assistance & enables agencies to monitor activities & verify data accuracy before claim.

- Prepare for site reviews from the comfort of your office access child data, attendance and meal count data, menus, and reports before you go.
- Digitized reviews tailored to analyze meaningful metrics.
- State staff are provided with state level login access.

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State Module

At any time, you can select a specific Sponsor and Site to observe and will gain access to their real-time data in a Read-Only Mode.

u ara in obcorrer	mode New	observing LA State Admin				Exit observer meda
ou are in observer i	mode. Now	observing LA State, Admin				Exit observer mode
*		A > Observer Mode				
Observer Mode	-	Welcome to Observer Mode. S	Select a Sponsor and Site to	observe, and you will be logged in as t	the site in read-only mode	
Users						
Reports		Select Sponsor:		Select Site:		
Get Help	~	BARKSDALE AIR FORCE BASE	FAMILY CHILD CARE P	Jasmine Garner	GO	
Logout						
۲						

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Once logged in, you can view when claims were sent to the Sponsor, claim totals and print claim summaries.

	KidKare by Minute Menu								Provider FP	Cindy Vian (cvian) 🗸
You	are in observer mode	. Now	observing Garner , Jasm	line (560002202)						Exit observer mode
	ri o s		A > Food Program >	View Claims						
ŝ	Home	~								
4	Meals	>			«	April 2023	>>			
	Enter Meal									
	Add/Edit Menus		Meals	Tier 1			Sent to sponsor	05/01/2023		
	Schedule Menus		Breakfast	64			Processed	05/09/2023		
	Food Program	\checkmark	AM Snack	0			Sent to state			
â	Calendar		Lunch	71			Paid Total State \$	\$0.00		
8	Check In/Out		PM Snack	70			Total Federal \$	\$389.98		
9	Reports		Dinner	0			Print Clair	Summany		
/	Messages		Eve. Snack	0			TTTTC Clui	Junnary		
a	Get Help									

From anywhere in the state, you can view menus, run reports and generate provider claim totals.

Kickare by Minute Menu		Provider FP Cindy Vian (cvian) 🗸
You are in observer mode.	Now observing Garner , Jasmine (560002202)	Exit observer mod
*	😤 > Reports	
Observer Mode	Provider Claim Totals Report - March 2023	
Lusers		
Reports	Claims	,
🕼 Get Help	V Provider Claim Totals Report	
U Logout	BARKSDALE AIR FORCE BASE FAMILY CHILD CARE PROGRAM (81)	,
۲	March 2023	m
	All Claim Records	•
	Filter by Month	•
	PDF C Excel	
	Download	

Exports can be customized to ensure that the reports best serve standard operating procedures in Mississippi

u are in observer mode. Now	observi	ng LA State Admin							Exit observer mi
a are in observer mode. Now		B Drosure, roman							
*	* >	Reports							
Observer Mode	Prov	ders Information List	Export						-
Users	Bro	idar •	Providers	Information List Export			Select single county	Color .	
Reports	FIU	nuers •	Providers	s mornadon List Export		BARRSDALL AIR FORCE	select single county	Jeleun .	
Get Help 🗸	Statu	S Develop		Openand					
Logout	UA	tive Dending	Hold	U Removed					
۲	Plea	se select at least one o	of the below	v output columns:					
		Export Group		Included Columns					
	0	Alternate Phone		Alternate Phone					
		Birth Date		Providers Date of Birth, A	ge				
		Business Name		Business Name					
	0	CACFP Original Start Da	ate	CACFP Original Start Date	•				
	0	Census Area		Census Area Assigned ID					
		Census Tier Info		Census Area Id, Census A	rea Po	verty Pct			
		Child Age Crown Count		O F Max C 11 Max Tadd	an Dear	school Cohool Ann			



Sponsor and Site Views

Outside of the State Module, you will have access to log-in to the same views as a Sponsor or Site any time. This allows you to monitor program execution in real time, provide technical assistance where needed and garner an overall sense of how participants are conducting the program. Observer Mode will always be read-only, noted by the green banner in each view, to uphold program fidelity.

KidKare							Center Sponsor	Llewellyn Jenkins (ljer	nkins) 🗸
You are in observer mode. I	Now observing MM DEMO SPONSOR (2542)							Exit observ	er mode
# 0 ;	🕐 > Observer Mode								Filters *
🐏 Observer Mode	Center	Center Admin	Monitor	Phone	CX Last login Date	Kidkare Last login Dat	Claim Date	• Next Review date	0
Claims	~ []					e			
Children	day								
eForms	ABCD Daycare #85 (57857)	Administrator, Center (75551)	Bond, James(11704)		06/06/23 10:42 PM	06/07/23 03:41 AM		01/22/2023	
Center Management	Active Lifestyle Daycare #078 (57848)	Administrator, Center	Perez, Dawn(13249)		05/30/23 09:47 PM				
Henus/Attendance	Always a Good Day Learning Center #068	(75542)	Parez Dawn(13249)		00/16/16 12:57 PM	09/16/16 05:56 PM			
E Foods	v (57839)	(75533)	Perez, Dawny (3245)		09/10/10 12:27 110	09/10/10 03:30 Pm			
Reviews	Bee's Knee's DayCare Center #067 (57838	Administrator, Center (75532)	Chavez, Alicia(31851)		03/12/15 01:36 PM	08/29/12 06:12 PM			
Reports	Betty's Barrel of Fun Daycare #060 (5783	Administrator, Center			06/06/23 10:21 AM	06/06/23 03:20 PM		06/27/2023	
1 Tools	1)	(75525)							
Administration	 Bright and Smiley Faces Day Care Center (084 (57855) 	Administrator, Center (75549)			11/26/18 04:06 PM	11/26/18 10:05 PM			
Payments	Busy Bables Day Care Center #083 (5785 4)	Administrator, Center (75548)			07/30/14 01:07 PM	08/29/12 06:12 PM			
间 Import	Children's Day Care Center #070 (57841)	Administrator, Center			06/20/19 11:19 PM	06/21/19 04:19 AM			
Messages		(75535)							
🚱 Get Help	 Clark's Family Daycare Center #061 (5783 2) 	Administrator, Center (75526)			01/09/19 09:14 AM	01/09/19 03:13 PM			
🕐 Logout	Day Care Center #082 (57853)	Administrator, Center			03/20/16 10:23 AM	03/20/16 03:22 PM			
C	Display 10 • records Showing 1 to 10	of 24 entries.					Previous	3 2 3 1	lext

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Receipts & Milk Audit

Receipts can be entered any time before the end of the claim month.

Benefits

Sponsors can verify all input receipts to confirm all sites entered expenses.

Specific reporting is tied to the receipts to ensure non-profit status (Non-Profit Status Report).

Ensure that CACFP funds are spent appropriately (allowable costs) -food purchases, food-service supplies. Ensure expenditures are in-line with reported CACFP budget.

KidKore

Milk calculator ties directly into the milk audit for accurate reporting of gallons purchased.

Receipt Entry

Centers, both affiliated and non-affiliated, can enter receipts for their sites in KidKare. The entry can be done in two different ways:

Quick Receipt Entry

1Enter purchases as broad categories, such as Food or Supplies.

🖀 > Add Receipts					
Quick Entry Itemized Entry					Save Save/Add Anothe
Expense Detail					
09/15/2022	Kroger		 Invoice # 		
Description Food & milk				Receipt Total \$ 25	
Milk Quantities					
Whole Milk 0.625	gal -	1%/Skim Milk 5	1	gal - Substitute Milk 1.25	gal
					Total: 6.8750 g
Expenses Items					Difference \$0.00
Unapproved	0				\$0.00
Food	(25 ×) 0				\$25.00
Supplies	0				\$0.00
Labor	0				\$0.00
Other	0				\$0.00
					Running Total: \$25.

Itemized Receipt Entry

Record purchases to the last detail: item name, type, and line-item costs.

A			
A share the second seco			
Quick Entry Itemized Entry			Save Save/Add Another
Expense Detail			^
09/15/2022	er	Invoice #	
Description Food & Milk		Receipt Total	\$ 25
Receipt Items			^
1%/Skim Milk v 5	₩ × \$3.50 = \$17.50	kroger-brand skim	•
Whole Milk	x \$1.99 = \$1.99	kroger-brand whole milk	•
Substitute Milk v 0.5	🗰 x \$4.50 = \$2.25	almond milk	0
Supplies • 1	x \$3.26 = \$3.26	package of forks	00
# Receipt Items	Running Total	Difference	Total Milk
73000	\$25.00	\$0.00	6.5000 Gallons



Receipts Support Milk Audits

After inputting receipts and POS meal data, participants can run internal milk audits to determine where additional staff training is needed, provide technical assistance to team members and proactively address concerns before submitting to your state team.

At any point, your state team can utilize the milk audit tool to take receipt entry a step further and ensure that every meal is compliant and quantities purchased and served are well documented.

Compare amount of milk purchased with the amount of milk needed.

Base milk audit comparison on attendance/meal counts, menus and itemized receipt entry.

Alerts participants of deficiency in realtime to provide opportunity to serve additional milk to meet program requirements. Account for milk allergies by recording and tracking substitute milk quantities to verify exactly which type of milk may result in a shortage.

Account for spilled or spoiled milk with write-offs.

Flag potential shortages before they happen.





Alert Quantity Insufficient

					
KidKare by Minute Menu					Single Site 🖉 (Jordan Berky (JBerky2.) 🗸
🕋 🔤 ¢;	😤 > Menus/Attendance > Menu Calendar				Filter
Children	April 2023 < > today		Infants Non-Infants		요. Copy Menus
🕑 eForms	Mon	Tue	Wed	Thu	Fri
Menus/Attendance			4		
Attendance & Meal Counts	B A L P				
- Daily Menu					
Menu Templates				Menu incomplete	
- Milk Audit	Estimate Attendance Quantities Insufficient				
- Food List	1	D 1	1 1	2 1	3 14
- Menu Calendar	B A L P	BALP	B A L P	BALP	B A L P
Calendar					
Claims V					
Accounting	Estimate Attendance				
\$ Expenses	Quantities Insufficient				
Reports	B A L P	BALP	BALP	BALP	B A L P
💼 Setup 🕓					
Messages					
Q Get Help					Menu Incomplete
	Estimate Attendance				

*

Sample Milk Audit Screen

													Single Site	Llew	ellyn Jenkins (ljenkin
* *	1	☆ Menus/Attendanc	ce > Milk Aud	lit											
Children	~	Monthly Overview Milk	Audit												
✓ eForms	~		June 20	023		Calculated Calculated + Actual Served					🛗 Show Daily Calendar Print +				
Menus/Attendance	>														
 Attendance & Meal Counts 	s						Whole			1% / Skim		Substitute			Total
- Daily Menu		Previous Month Carry Over / Starting Balance (Gallons)				0.0000		1	2.5000		0.0000		🤌 2.5	000	
Menu Templates		Purchased (Gallons)				0.0000			0.2000		0.0000		0.2	000	
Milk Audit	•	Required (Gallons)				0.0000			0.3282		0.0000		0.3	282	
- Food List		Written Off (Gallons)				0.5000		_	2.5000		0.0000		3.0	000	
Menu Calendar		Calculated End of Month Balance (Gallions)				0.0000			0.0000		0.0000		0.0	000	
Calendar		Actual Served (Gallons)				0.0000			0.3125		0.0000		0.3	125	
Claims	~	Actual End of Month Bala	ince (Gallons)			0.0000			0.0000		0.0000		0.0	000	
Accounting	~	June 2023 Daily Overview	v Milk Audit	1%/Skim	•										
\$ Expenses	~	Sun	Mon		Tue		Wed	Т	ĥu	Fri	Sat			Draggable	Events
Reports									1	2 5000 ×		3	+ Write Off		
Setup .	~									25000 /			Purchase		
Messages														Logo	nd
Get Help												F	Required	0-	
() Logout		4	0.0038	5	0 2000	6	7	0.3	8	9		10	ctual Served		
(«)			0.0938		0.2000	×		0.3	344			4	Milk Shortage (Actual)	
														Shortage	Analysis
									А				Calculated		
		11		12		13	14		15	16		17	Gallons Short by D	iy	0.1
													% Short		39.06
													Gallons Short by D	ay	0.1
													% Short		34.27
		18		19		20	21		22	23		24			
															*
														\neg	

KidKare Reporting

KidKare simplifies record-keeping and reporting.

Common Review Findings We Solve



Missing or incomplete eligibility and enrollment applications, or missing child participation data.



Non-creditable menus or insufficient food quantities.

✻



Mistakes on Personnel Activity Reports (PARS), costs that require prior written approval, or in Budget allocations.





Incorrectly consolidated or incomplete Attendance and Meal Counts.



Insufficient Sponsor oversight or monitoring.



Mandatory trainings not provided by Sponsor or not recorded sufficiently.

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Report Examples +

Verify Family FRP

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MM DEMO SPONSOR	Verify Family		500	
Center Name/Nbr	Child Name	DOB	Primary Parent Name	Category
Bonnie's Babies (522)				
	gresham, Isabella	03/04/2019	Gresham Mari	Free*
	Gresham, Mya	04/30/2022	Gresham Mari	Paid
	Gainey, Kelsey	05/01/2022	Peeples Taylor	Free*
	Gainey, Peyton Marie	03/16/2021	Peeples Taylor	Free*
	Peeples, Caiden M	10/29/2017	Peeples Taylor	Reduced*
Cindy's Childcare Center (98)				
	Johnson, James	07/19/2018	Armstrong Greg	Free
	Lovegood, Luna	06/20/2019	Armstrong Greg	Free*
	Armstrong, Carrie	04/02/2017	Brady Alice	Free
	Brady, Marcia	03/21/2016	Brady Alice	Free*
	Lestrange, BElla	05/15/2015	Dorn James	Free
	Weasley, Ginny	04/01/2016	Dorn James	Free*
Creative Kids (333)				
	Romero, Marco	10/21/2019	Pancho Delissa	Paid
	Romero, Nehemiah	02/11/2017	Pancho Delissa	Free*
	Romero, Ruben	01/23/2019	Pancho Delissa	Free*
	Romero, Zacharias	04/08/2018	Pancho Delissa	Free*
	Grijalva, Aria	08/25/2018	Teran Lourdes	Reduced*
	Grijalva, Arizenah	01/09/2017	Teran Lourdes	Free*
	Mandre, Leighlah	09/25/2015	Valencia Monica	Free*
	Mandre, Lylette	05/23/2012	Valencia Monica	Free*
	Valencia, Claudia	10/29/2012	Valencia Monica	Reduced*
	Valencia, Yesenia	08/10/2016	Valencia Monica	Reduced*
Danielle's Demo Sponsored C	Center (3333)			
	Roberts, Landon	03/13/2021	Brooks Cherelle	Free
	White, London	06/18/2021	Brooks Cherelle	Paid



Danielle's Demo Sponsored Center (3338ace and Ethnicity Report for each Child in attendance

MM DEMO SPONSOR

		Classroom: None	Wednesday, May 10, 2023								
				Hispanic			N	Neals	;		
Age	Nbr	Child Name	Race	OR Latino	в	A	L	Р		E	Att
5y 4m	10	Carter, Brooklynn	White		Х	Х	х				х
4y 4m	1	Cava, Brian	White		х	Х	х				х
3y 9m	25	Dowell, Bryson	White		х	Х	х				х
3y 5m	8	Harris, Daniel	White		х	х	х				х
3y 4m	16	Johnson, Johnny	Black or Afican American		х	х	х				х
4y 6m	9	Jones, Kaay	American Indian / Alaska Native		х	х	х				х
3y 8m	12	Larkin, Danielle	White	х	х	х	х				х
4y 5m	22	Pates, Nora	Black or Afican American		х	х	х				х
2y 1m	11	Roberts, Landon	Black or Afican American	х	х	х	х				х
5y 3m	4	Roberts, Makayla	White	х	х	х	х				х
5y 8m	20	Smith, Annie	White	х	х	х	х				х
3y 9m	24	Smith, Ari	White		х	х	Х				х
							\square				
							\square		\square		
		Totals			12	12	12				12

**If one or more participants self-reported as more than one race, the numbers in the chart may not match the total attended.

HISPANIC OR LATINO	NOT HISPANIC OR LATINO	BLACK OR AFRICAN AMERICAN	AMERICAN INDIAN ALASKAN NATIVE	ASIAN	WHITE	NATIVE HAWAIIN OR OTHER PACIFIC	UN-REPORTED OR UNKNOWN	TOTAL ATTENDED
4	8	3	1	0	8	0	0	12
6/8/2023	10:26:32PM							Page 1 of 1



Danielle's Demo Sponsored Center

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Daily Attendance & Meal Count Report

MM DEMO SPONSOR

(3333) Classroom: None Monday, Ma									202	3		_			
						Meal	s				Ti	me		ent ials	
Age	Nbr	Child Name	в	A	L	Р	D	Е	Att	In	Out	In	Out	nit T	Parent Signature
5y 3m	10	Carter, Brooklynn	x	x	x				x						
4y 4m	1	Cava, Brian	x	x	x				X						
3y 9m	25	Dowell, Bryson	X	x	x				х						
3y 5m	8	Harris, Daniel	X	x	x				х						
3y 4m	16	Johnson, Johnny													
4y 6m	9	Jones, Kaay	X	x	x				х						
3y 8m	12	Larkin, Danielle	X	x	X				x						
4y 5m	22	Pates, Nora													
2y 1m	11	Roberts, Landon													
5y 3m	4	Roberts, Makayla										_			
5y 7m	20	Smith, Annie	х	х	х				х						
3y 8m	24	Smith, Ari													
3y 8m	17	Tudor, Chad													
2y 8m	6	Walker, Aubrey P													
1y 10m	13	White, London	X	x	x				х						
			<u> </u>												
			<u> </u>		<u> </u>		-								
			<u> </u>		<u> </u>										
			<u> </u>			_	<u> </u>								
			<u> </u>												
			<u> </u>												
			<u> </u>						_						
	<u> </u>		<u> </u>												
	<u> </u>		<u> </u>		<u> </u>	<u> </u>									
			┣	<u> </u>	<u> </u>			<u> </u>							
	<u> </u>			<u> </u>	<u> </u>	-	<u> </u>								
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			-	-	-	-	-	-	-						
			-												
			-			-		_							
	<u> </u>		-	-	-	-	-	-							
			-			-									
			-			-	-			-					
			-	-		-	-	_						\vdash	
<u> </u>		.	-	•	•	_	_	_							
		Totals	8	ð	8				8						

I certify that the information on this form is true and correct to the best of my knowledge and that I will claim reimbursment only for eligible meals served to eligible participants. I understand that misrepresentation may result in prosecution under applicable state or federal statutes. **Teacher:** _Date: _ 11:34:39PM



Office Error Report

										Clai	m Month:	June 2023
	Center #	1		Lice	nse: Center			Pho	ne:	972555678	39	
I	Kam's Korn	er Test A	ccount									
							Pay	ment Ty	pe:	CHECK		
	, ТХ							Capac	ity:	0		
Days		:	2			Par	ticipated	•	Ch	ecked By:		
Attendance		1	D		Free			3	0.1			
ADA			5		Reduced	d		3	Co	omments:		
7.271	(25% Calc	Faiu E+R- 00%	TitleYY	(- 00%	2				
		_	<u> </u>	. 23 /6 Calc.	<u> </u>		<u></u>					
		Free	Reduce	ed	Paid	lota	al Disa	llowed	_			
Breakfast		0		0	0		0	7	_			
AM Snack		0		0	0		0	10				
Lunch		0		0	0		0	0	-			
PM Snack		0		0	0		0	6	I	Claim	has been	naid
Dinner		0		0	0		0	1	l T		nas been	paiu
Evening Snack	<	0		0	0		0	0		Claim	submitted	to State
Participated		3		3	2		8 \$	626.27 *				
								*est				
Cash In Lieu Amour	nt:	\$0.00	Reimbursem	ent Amount:		\$0.00	Admin Ra	ate:	0.00	00% Admin	Amount:	\$0.00

15 A menu was recorded, but no children were recorded in attendance. NonInfant - 6/1:BA, 6/2:BA, 6/6:BA, 6/7:BA, 6/9:BA, 6/12:BA, 6/13:BA, 6/14:BA, 6/15:BA, 6/16:BA, 6/19:BA, 6/20:BA, 6/21:BA, 6/22:BA, 6/23:BA, 6/26:BA, 6/27:BA, 6/28:BA, 6/29:BA, 6/30:BA Allow/Warn

16 No foods were served but child(ren) were in attendance for the given meal(s) for the listed age group All Ages - 6/5:D, 6/8:P Disallowed P6 D1

52 Meal over capacity.

*

5 child(ren) - 6/8:B Disallowed B5 8 child(ren) - 6/8:A Disallowed A8

60 Quantity of food prepared was not recorded with the menu.

Brd/Alt NonInfant - 6/1:B, 6/2:B, 6/5:B, 6/6:B, 6/7:B, 6/9:B, 6/12:B, 6/13:B, 6/14:B, 6/15:B, 6/16:B, 6/19:B, 6/20:B, 6/21:B, 6/22:B, 6/23:B, 6/26:B, 6/27:B, 6/28:B, 6/29:B, 6/30:B Disallowed B2 Milk NonInfant - 6/1:BA, 6/2:BA, 6/5:BA, 6/6:BA, 6/7:BA, 6/9:BA, 6/12:BA, 6/13:BA, 6/14:BA, 6/15:BA, 6/16:BA, 6/19:BA, 6/20:BA, 6/21:BA, 6/22:BA, 6/22:BA, 6/23:BA, 6/26:BA, 6/27:BA, 6/28:BA, 6/29:BA, 6/30:BA Disallow Veg/Frt/Juice NonInfant - 6/1:A, 6/2:A, 6/5:A, 6/6:A, 6/7:A, 6/9:A, 6/12:A, 6/13:A, 6/14:A, 6/15:A, 6/16:A, 6/19:A, 6/20:A, 6/21:A, 6/22:A, 6/23:A, 6/26:A, 6/27:A, 6/28:A, 6/29:A, 6/30:A Disallowed A2

--- Milk Audit - 1% or Skim Milk: 0.13 gal short All 2+ Year olds - 6/5:B, 6/8:B Allow/Warn

Child Roster Report

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Historic Child Roster: Danielle's Demo Sponsored Center (3333)

MM DEMO SPONSOR

LICENSE.	Center											
Claim Month May 2023	From Poster:	F:	11 78 57%	R: 2	P:	1	N:	0	tor Co	NP: 0	%(F+R): 92.86%
	FIOIII ROSter.	г.	10.51 %	R: 14.2	9% P:	7.14%		ROS	ter Co	unt: 14		
Name	Class	/#	Age	DOB	Enrolled	Expires	FRP	tXX	Basis	IEF Exp	Race	Withdrawn
1. Carter, Brooklynn	None	10	5y 3m	01/02/18	10/07/21	10/31/23	R	N	Inc	10/31/23	W	
2. Cava, Brian	None	1	4y 4m	12/13/18	10/14/21	10/31/23	F	Ν	Inc	10/31/23	W	
3. Dowell, Bryson	None	25	3y 9m	07/18/19	10/12/21	06/15/23	F	N		06/15/23	W	
4. Harris, Daniel	None	8	3y 5m	11/15/19	10/18/21	10/31/23	F	Ν	Inc	10/31/23	W	
5. Johnson, Johnny	None	16	3y 4m	12/27/19	10/14/21	10/31/23	F	N	Inc	10/31/23	В	
6. Larkin, Danielle	None	12	3y 8m	08/16/19	10/11/21	10/31/23	F	N	Inc	10/31/23	w	
7. Pates, Nora	None	22	4y 5m	11/25/18	06/28/22	07/31/23	F	N	Inc	07/31/23	В	
8. Roberts, Landon	None	11	2y 1m	03/13/21	10/14/21	07/01/23	F	N		07/01/23	В	
9. Roberts, Makayla	None	4	5y 3m	01/20/18	10/14/21	10/31/23	F	N	Inc	10/31/23	w	
10. Smith, Annie	None	20	5y 7m	09/04/17	03/01/22	03/31/24	F	N	Inc	03/31/24	w	
11. Smith, Ari	None	24	3y 8m	08/10/19	10/06/21	10/31/23	R	N	Inc	10/31/23	W	
12. Tudor, Chad	None	17	3y 8m	08/17/19	08/04/22	08/31/24	F	N	Inc	08/31/24	w	
13. Walker, Aubrey *P	None	6	2y 8m	08/13/20	10/11/21	10/31/23	F	N			W	
14. White, London	None	13	1y 10m	06/18/21	10/14/21	10/31/23	P	N			В	

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Menu Production NMP

Danielle's Demo Spo		No	n Infant Mor	Menu Pr nday 05	oductio 5/01/202	on Record 23	CE ID :	: 43589	MM DEMO SPONSOR (972) 671-5211					
Broakfast		1 Yr	2	Yrs	3-5 Yrs	6-12	Yrs	13-18 Yrs	Adults	Total			Total Ir	cluding Infants
Dieakiast	Estimated Attendance		1	1	1	0		0	0	3	Planned Par	ticipation		8
	Actual Attendance		1	0	7	0		0	0	8	Non-Progra	am Meals		8
	-		R	qd Servir	ng Size B	y Age		Qty Ne	eded Per	Qty Needed Per		Lefto	over	
Component	Food Served/Planned	1	2	3-5	6-12	13-18	Adult	Est Att	tendance	Actual At	ttendance	Q	ty	Special Notes
Brd/Alt	Oatmeal	1/4 c	1/4 c	1/4 c	1/2 c	1/2 c	1 c	3/4 c						
Veg														
Fruit	Apples	1/4 c	1/4 c	1/2 c	1/2 c	1/2 c	1/2 c	1 c						
Meat/Alt														
Milk	Whole Milk	1/2 c						1/2 c		1/2				
Milk	1%/Skim Milk		1/2 c	3/4 c	1 c	1 c	1 c	1 1/4 c		5 1/4				
Milk	Milk Substitute	1/2 c	1/2 c	3/4 c	1 c	1 c	1 c							
A.M. Snack		1 Yr	2	Yrs	3-5 Yrs	6-12	Yrs	13-18 Yrs	Adults	Total			Total In	cluding Infants
	Estimated Attendance		2	1	1	0		0	0	4	Planned Par	ticipation		10
	Actual Attendance		1	0	7	0		0	0	8	Non-Progra	am Meals		8
Component	Food Served/Planned	1	2 R	qd Servin 3-5	ng Size B 6-12	y Age 13-18	Adult	Qty Ne Est Att	eded Per	Qty Nee	eded Per	Lefto	over	Special Notes
Brd/Alt			_						ondanoo		liondarioo		. <u>y</u>	
Veg								1						
Fruit	Apples	1/2 c	1/2 c	1/2 c	3/4 c	3/4 c	1/2 c	2 c						
Meat/Alt	, ppice				0,10	0/10								
Milk	Whole Milk	1/2 c						1 c		1/2				
Milk	1%/Skim Milk		1/2 c	1/2 c	1.0	1 c	1 0	1 0		3 1/2				
(Choose 2 of 5)			1/2 0	1/2 0	l C	10		ľ		0 1/2				
Milk	Milk Substitute	1/2 c	1/2 c	1/2 c	1 c	1 c	1 c							
					0.5.1	0.40	Y	10.10.11	A L II-	Takal			Tetell	ala dia a la fanta
Lunch	Estimated Attendance	1 Yr	2	1	3-5 YIS 1	0-12	TIS	13-18 Yrs 0	Adults	Total	Planned Par	ticination	Total II	10
	Actual Attendance		1	0	7	0	-	0	0	8	Non-Progra	am Meals		8
	, (01001) , (1011001)		R	qd Servir	ng Size B	y Age		Qty Ne	eded Per	Qty Nee	eded Per	Lefto	over	
Component	Food Served/Planned	1	2	3-5	6-12	13-18	Adult	Est Att	endance	Actual At	ttendance	Q	ty	Special Notes
Brd/Alt	Tortilla	1/2 serv	1/2 serv	1/2 serv	1 serv	1 serv	2 serv	2 serv						
Veg	Beans	1/8 c	1/8 c	1/4 c	1/2 c	1/2 c	1/2 c	5/8 c						
Fruit	Peas and Carrots	1/8 c	1/8 c	1/4 c	1/4 c	1/4 c	1/2 c	5/8 c						
Meat/Alt	Beef Ground	1 oz	1 oz	1 1/2 oz	2 oz	2 oz	2 oz	4 1/2 oz						
Milk	Whole Milk	1/2 c						1 c		1/2				
06/08/2023 11:11 pm C	ST All CACFP forms and do	ocuments m	ust be kept	for three (3	years after	r the end	of the pro	ogram year.	,	Alternate Fo	rm No. 153	0		Page 1 of 4

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Monthly Claimed Meal Counts by Age Group ¥

Monthly Claimed Meal Counts by Age Group

M DEMO SPONSOR License:Center																												
<u>Danielle's Demo S</u>	ponsored	d Cent	ter (33	333)																				Claim	<u> Mon</u>	th: M	lay 20)23
					B	reakfa	ist							A.N	<mark>I. Sna</mark>	ack							L	unch	1			
Date	ATTENDANCE	0-5 MONTHS	6-11 MONTHS	1 YEAR	2 YEARS	3-5 YEARS	6-12 YEARS	13-18 YEARS	ADULT	TOTAL	0-5 MONTHS	6-11 MONTHS	1 YEAR	2 YEARS	3-5 YEARS	6-12 YEARS	13-18 YEARS	ADULT	TOTAL	0-5 MONTHS	6-11 MONTHS	1 YEAR	2 YEARS	3-5 YEARS	6-12 YEARS	13-18 YEARS	ADULT	TOTAL
05/01/2023	8			1		7				8			1		7				8			1		7				8
05/02/2023	14			1	1	12				14			1	1	12				14			1	1	12				14
05/03/2023	11					11				11					11				11					11				11
05/04/2023	3					3				3					3				3					3				3
05/05/2023	9				1	8				9				1	8				9				1	8				9
05/08/2023	5																											
05/09/2023	11			1		10				11			1		10				11			1		10				11
05/10/2023	12				1	11				12				1	11				12				1	11				12
05/11/2023	9				1	8				9				1	8				9				1	8				9
05/12/2023	7					7				7					7				7					7				7
05/15/2023	9					9				9					9				9					9				9
05/16/2023	11			1	1	9				11			1	1	9				11			1	1	9				11
05/17/2023	10			1		9				10			1		9				10			1		9				10
05/18/2023	12			1		11				12			1		11				12			1		11				12
05/19/2023	12			1	1	10				12			1	1	10				12			1	1	10				12
05/22/2023	13			1	1	11				13			1	1	11				13			1	1	11				13
05/23/2023	12			1		11				12			1		11				12			1		11				12
05/24/2023	6				1	5				6				1	5				6				1	5				6
05/25/2023	14			1	1	12				14			1	1	12				14			1	1	12				14
05/26/2023	9				1	8				9				1	8				9				1	8				9
05/29/2023	9			1	1	7				9			1	1	7				9			1	1	7				9
05/30/2023	8					8				8					8				8					8				8
05/31/2023	9				1	8				9				1	8				9				1	8				9
Totals	223	0	0	11	12	195	0	0	0	218	0	0	11	12	195	0	0	0	218	0	0	11	12	195	0	0	0	218

6/8/2023

11:21:23PM

Totals include all meal counts recorded. Final reimbursement may be different, though, if any meal counts must be disallowed.

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Page 1 of 1

Child Enrollment

CHILD CARE FOOD PROGRAM FREE AND REDUCED-PRICE MEAL APPLICATION

Child's Name: Annie Smith Center Name & Address: Danielle's Demo Sponsored Center FL

Please read the instructions and accompanying Parent Letter before completing this form. If you need assistance completing this form, call:

TEP 1: Complete the following table for all INFANTS and CHILDREN through age 18 that reside in the household, even if not related. (include child listed at top of form)												
Child's Name (Last Name, First Name)	Date of Birth	Attends this center? (circle)	Foster Child? (circle)	Migrant? (circle)	Homeless/Runaway? (circle)							
Smith , Annie	09/04/2017	Yes No	Yes No	Yes No	Yes No							
		Yes No	Yes No	Yes No	Yes No							
		Yes No	Yes No	Yes No	Yes No							

STEP 2: Do any household members (children or adults) receive Food Assistance Program (FAP/SNAP) or Temporary Assistance for Needy Families (TANF) benefits?

If NO, go to STEP 3. If YES, enter one of the following case numbers, then go to STEP 5. FAP/SNAP Case Number:

STEP 3: Children's Income Information (see reverse side for what types of income to report) (skip this step if you listed a case # in STEP 2)

Children's Income - sometimes children earn or receive income. Enter the total income received by all children listed in STEP 1, then check how often the income is received.

Children's income - Total: \$	How often received? (check only one):	Bi-Weekly	Twice a Month	Monthly	Annually						
STEP 4: Household income and adult household member information (see reverse side for what types of income to report) (skip this step if you listed a case # in STEP 2)											

Adult Household Members and Income - list all adult household members (age 19 and up) even if they do not receive income. For each adult, list the total gross income (before taxes & deductions) from each source in whole dollars only (no cents) and how often it is received (i.e., weekly, bi-weekly, twice a month, monthly, or annually). For an adult that does not receive income from any source, write "none" or "0." If you enter "none" or "0" or leave any income fields blank, you are certifying that there is no income to report.

Adult Household Member's Name (Last Name, First Name)	Earnings from Work (\$ Amount / How often?)	Public Assistance/Child Support/Alimony (\$ Amount / How often?)	Pensions/Retirement/All Other Income (\$ Amount / How often?)								
Moore, Jayda	K / Weekly Biweekly Monthly Twice a Month Annualy	S / Weekly Biweekly Monthly Twice a Month Annualy	S / Weekly Biweekly Monthly Twice a Month Annualy								
	\$ / Weekly Biweekly Monthly Twice a Month Annualy	S / Weekly Biweekly Monthly Twice a Month Annualy	\$ / Weekly Biweekly Monthly Twice a Month Annualy								
	\$ / Weekly Biweekly Monthly Twice a Month Annualy	\$ / Weekly Biweekly Monthly Twice a Month Annualy	\$ / Weekly Biweekly Monthly Twice a Month Annualy								
Total Household Members (Add STEP 1 & 4): Last four digits of Social Security Number (SSN) of adult household member: If no SSN, write "none."											
STEP 5: Contact information and adult signature											
By signing below, I am certifying (promising) that all information on this application is true and that all income is reported. I understand that this information is being given in connection with the receipt											
of federal funds and that institution officials may verify (check) the information. I am aware that if I purposely give false information, I may be prosecuted under applicable state and federal laws.											
Home address (if available):400 W. 9th Street APT. 1504 Cincinnati TX 45203 Davtime phone #: (513) 365-6948											
Street Address, City, State, Zip Code											
Signature of adult household member: Printed name: Jayda, Moore Date signed:											
OPTIONAL: Child's ethnic and racial identities	We are required to ask for information about your child's eth	nicity and race. This information is important and helps make s	ure that we are fully serving the community.								
Responding to this section is optional and does not affect your	child's eligibility for free or reduced -price meals.	Ethnicity (check one):	Latino Not Hispanic or Latino								
Race (check one or more): American Indian o	r Alaskan Native Asian Blad	ck or African American	r Pacific X White								
FOR CONTRACTOR USE ONLY											
Categorical Eligibility: AP/SNAP or TANF House	hold Foster Child Total Household	Size: Total Household Income: \$									
Eligibility Determination: Free Reduced-Prid	ce Non-needy How Often Income is R	eceived (Frequency): Weekly Biweekly	/ Twice a Month Monthly Annually								
NOTE: If different income frequencies are listed.	convert all income to an annual amount. Annual Incom	e Conversion: Weekly x 52, Biweekly x 26, Twice a Month x	24, Monthly x 12								
Reason for Non-needy Status Income too High Incomplete Application Other Reason:											
Determining Official's Signature:	Date:	Second Party Check Signature	Date:								

Revised 6/2019

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Center: Danielle's Demo Sponsored Center

Form H4502 Page 2/04-2007

		Check		Administrati	ve Costs							
Date	Name of Payee	Number or Cash	Labor and Fringe	Travel	Other	Total Administrative	Labor and Fringe	Food Purchases	Non-Food Purchases	Other	Total Program Operational	Total Credits
06/01/23	Healthy Grocers / Snack									\$7.58	\$7.58	
06/01/23	Aguilar's Meat Market / Food & Labor						\$10.00	\$66.23			\$76.23	
06/02/23	Oak Farms Dairy / Food & Supplies						\$100.00	\$279.17	\$100.00		\$479.17	
06/05/23	Aguilar's Meat Market / Food & Labor						\$25.00	\$90.84			\$115.84	
06/08/23	Franco Shops / Custom Supplies									\$500.00	\$500.00	
06/08/23	Walmart / Cleaning Supplies								\$249.00		\$249.00	
06/08/23	Sams Club / Assorted Food & Cleaning Su						\$90.00	\$1,002.89	\$241.23		\$1,334.12	
06/08/23	Sams Club / Additional Food & Supplies						\$100.00	\$361.50		\$89.00	\$550.50	
Totals						Total	\$325.00	\$1,800.63	\$590.23	\$596.58	Total \$3,312.44	

